



**2022-2023  
Parent Involvement Policy  
Burlington Elementary School**

*Burlington Elementary School jointly developed this parental involvement policy in consultation with school personnel and parents. The policy was reviewed and changes were made on August 18, 2022. A list of committee members responsible for the writing and revisions of this policy is attached. This policy will be available on our school website.*

**Part 1. POLICY INVOLVEMENT** Burlington Elementary School will:

1. Convene an annual meeting on to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school’s participation in Title I and to explain the requirements of Title I, and the right of the parents to be involved. The Title I Right to Know Meeting was held on August 9, 2022.
  
2. Offer a flexible number of meetings in grades K-5.

Kindergarten Back to School (extra one)	August 9, 2022	4:30-5:30 p.m.
Title I Right to Know Meeting	August 9, 2022	5:30-7:00 p.m.
BES Title I Committee Meeting	August 18, 2022	2:45-3:20 p.m.
BES Title I Reading Night Author- Tom Angleberger	September 12, 2022	5:45-7:30 p.m.
District Wide Parent Involvement Night (Math Night @ Burlington)	October 18, 2022	5:30-7:30 p.m.
BES PTA/Title I Night ornament & Title I Take Home Book & Rdg strat.	December 12, 2023	TBD
BES Title I Parent Inv. Night	February 20, 2023	TBD
District Wide Parent Involvement Night (@ Horn)	March 21, 2023	5:30-7:30 p.m.

3. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school-wide program plan.
  - The 2022-2023 Parent Compact was reviewed and approved on August 18, 2022.
  - The Parent Involvement Policy was reviewed and revised on August 18, 2022.
  - The Title I Committee Members include: (School Staff) Kimberly Parrish, Vickie Frost, Lisa Caldwell, Beth Grim, Wes Warner, Ashleigh Fisher, Manveer Kaur, Nichole Sheridan, Michelle Saul, Heather Milton, Margaret McMillan, and Carrie Newman. (School Parents) Ashley Thomas, Justina Cross, and Krissy Reynolds.
4. Provide parents of all students since we are a school-wide Title I school:
  - A. Timely information about Title I programs.
    - Send flyers and invitations at least one week prior to an event.
  - B. The academic assessment results used at Burlington Elementary to measure student progress include the following: Guided Reading Assessment (GRA), Developmental Spelling Analysis (DSA), PAL's (K-3), Reading Inventory (RI-2<sup>nd</sup>-5<sup>th</sup>), Formative Results, SOL Scores, Virginia Kindergarten Readiness Program (VKRP), and Student Growth Assessments (SGA).
  - C. Opportunities for regular meetings, if parents request, to formulate suggestions and to make decisions related to the education of their child, and to respond to any such suggestions as soon as possible. Ex. Email, Class DoJo, Talking Points, Remind, Phone Calls, notes, etc.
    - Discuss any questions about the child at parent conferences and parent involvement meetings.
5. If the school-wide program is not satisfactory to the parents of participating children, submit any parent comments to Stephanie Hogan, Director of Elementary Instruction and Title I for Roanoke County Public Schools.