

Glen Cove Elementary Quick Facts 2020-2021



Address: 5901 Cove Road, Roanoke VA 24019

Phone Number: 561-8135

Fax Number: 561-8164

School Office Hours: 7:00 a.m. to 3:30 p.m.

School Webpage: <https://www.rcps.us/glencove>

School Facebook Page: The Glen Cove Elementary School

PTA Facebook Page: Glen Cove Elementary School PTA

Principal: Will Krause

Assistant Principal: Tobie McPhail

Administrative Assistants: Loretta Martin & Brenda Journell

Nurse: Rebecca Scott

Counselor: Theresa Richardson

Special Educ. Coordinator: Alex Michaluk

School Hours:

7:45 a.m. to 1:30 p.m. *(the doors will open at 7:15 for students so we can begin to administer temperature checks)*

Office Hours: 7:10 a.m. – 3:30 p.m.

Grade Level Information

PreK, Kindergarten, First and Second Grades come every day each week.

Third, Fourth and Fifth Grades are on a hybrid schedule.

Group 1 students (Last name starts with A-K) – Mon./Thurs.

Group 2 students (Last name starts with L-Z) – Tues./Fri.

Morning Car Rider Drop Off Procedures:

In an effort to maintain a safe environment, we have established guidelines for the morning car rider drop off. These guidelines are for all students, PK through 5th grade. With the large number of car riders, we would like to try and “stagger” the drop-off times. From **7:15-7:30 AM** all **3rd, 4th and 5th** grade students may be dropped-off. If there is a younger sibling, they may be dropped off at this time. From **7:30-7:45 AM** – **Pre-K, Kindergarten, 1st and 2nd** grade students may be dropped-off. Adjustments may be needed to expedite the process and to make things more effective. **Please be patient with the school for the first few days/weeks as we work through this process.*

1. Parents should go through the car rider line to drop off their student(s).
2. Parents should stay in their vehicle throughout the car rider drop off.

3. Children being dropped off at GCE should be seated on the passenger side of the vehicle so they can safely exit the vehicle onto the sidewalk.
4. We have several staff members assigned to car duty in the morning to expedite the process.
5. School staff members will open the car doors for students.
6. Students should be ready to exit the car when the school employee opens their car door.
7. Students will line up 6 ft. apart and enter the building to have their temperature checked.

***Do not pull around other cars in line.**

***If you walk your child to the front door of the building at any time during the day, parents will not be permitted to enter the building with their child.**

Transportation Changes:

Any change to a student's transportation needs to be made by 1:00 p.m. We cannot make transportation changes after this time.

Afternoon Car Rider Procedures:

1. Car riders will begin dismissal at 1:30 p.m.
2. Cars should have the student name displayed in the front windshield on the passenger side.
3. Cars should pull up to the curb closest to the building.
4. Student will be brought out in the car line order based on school specific dismissal procedures.

**Please be patient with us for the first few days/weeks as we get this new procedure worked out.*

Glen Cove Elementary Return to School COVID-19 Information

Parents should assess their child for symptoms of COVID-19 before reporting to school; and/or may be asked the following by school personnel upon arrival: YES or NO since my last day in the building, have I had any of the following:

- A new fever (100.4F or higher) or a sense of having a fever since you were last in school?
- A new cough or breathing difficulty that cannot be attributed to another health condition?
- Chills that cannot be attributed to another health condition?
- A new sore throat that cannot be attributed to another health condition?
- New muscle aches (myalgia) that cannot be attributed to another health condition or specific activity (such as physical exercise)?
- Have you been exposed to anyone who tested positive or suspiciously positive for Coronavirus (COVID-19) in the past 14 days?

If an individual answers YES to any of the screening questions before arriving, they should stay home and not enter the building. The parent should call and notify the school. The school nurse will call the parent back to walk them through an additional assessment and will provide guidance based on VDH guidance.

Temperature Checks:

Upon entering the building, ALL students will be temperature checked. Once the student has been determined to be fever free they can go to class. If the student's temperature reads as 100.4 or higher the student will be rechecked a few minutes later. If the fever is still present then the student will be sent home.

Masks:

All students and staff are required to wear a mask or face covering when entering the building, while in the hallways, and when 6 feet social distancing cannot be maintained. The phrase, **"When you stand up, you need to mask up"** will be used to help students remember when to put on their mask. Students are required to wear a mask on the bus. RCPS will provide masks to students but it would be advisable to send an extra mask to school with your child. Please label masks with your child's name.

Visitors:

Visitors will only be admitted to the building by appointment. Masks will be required in the building. If you cannot wear a mask, then we will offer a virtual meeting or phone conference. Parents are not allowed to eat lunch with their child and we will not have any volunteers assisting the school in any way inside of the building.

Birthday Treats, Parties, and Gift bags:

Birthday celebrations or Parties cannot occur at school during this time. No outside food (birthday treats) goodie bags, or gifts are permitted at school. The only outside food permitted is the lunch a student brings to school. Fast food lunches are not permitted.

Water Bottles:

Water fountains will be closed. Students can use refillable plastic or non-breakable water bottles and refill them as needed. The water bottle should come to school each day and only water is permitted in the water bottle.

Daily Items:

The only items that students should bring to and from school each day are their backpack, needed school items, lunchbox (if they bring their lunch) and water bottle.

Hand washing and Hand sanitizing:

Students will wash their hand or use hand sanitizer frequently throughout the day.

Parent/Teacher Meetings: Parent/Teacher meetings will need to be held via video conferencing or phone. Contact your child's/children teacher for more information.

Bus:

Only students who have registered to ride the bus will be permitted on the bus. Students will only be allowed on the bus on their assigned days. They must show the bus pass that has been issued from RCPS. Yellow – Group 1 students (Mon./Thurs.) Green – Group 2 students (Tues./Fri) Blue – PreK-2 students. Students will sit one student per seat with the exception of siblings from the same household - they can sit more than one student to a seat. All students will have an assigned seat and will be required to wear a mask on the bus.

We appreciate you cooperation as we try to ensure the safety of all students and staff.

